



ISLE OF ANGLESEY AND GWYNEDD LOCAL SERVICES BOARD

Minutes of the meeting held on 31st March, 2015
at 2.00pm in Coleg Menai, Bangor

PRESENT:

Dawn Docx, North Wales Fire and Rescue Service
Cllr. Dyfed Edwards, Gwynedd Council
Walis George, Grŵp Cynefin **(Chair)**
Geraint Hughes, North Wales Fire and Rescue Service
Ffion Johnstone, Betsi Cadwaladr University Health Board/Public Health
Wales
Richard Parry Jones, Isle of Anglesey County Council
Peter Newton, North Wales Police **(Vice-Chair)**
Sioned Rees, Welsh Government
Dilwyn Owen Williams, Gwynedd Council
Emyr Williams, Snowdonia National Park Authority
Cllr. Ieuan Williams, Leader of the Isle of Anglesey County Council

In attendance:

Janet Roberts, Gwynedd Council
Anwen Davies, Gwynedd Council
Bethan Adams, Gwynedd Council
Andy Bruce, Welsh Audit Office
Fflur Jones, Welsh Audit Office

1. **APOLOGIES**

Andrew Jones, Betsi Cadwaladr University Health Board/Public Health Wales
John R. Jones, Medrwn Môn
Ian Rees, Grŵp Llandrillo Menai
Julian Sandham, Office of the Police and Crime Commissioner North Wales
Bethan Russell Williams, Mantell Gwynedd
Geraint George, Gwynedd Council
Bethan Jones, Isle of Anglesey County Council

2. **MINUTES OF MEETING HELD ON 27TH JANUARY, 2015**

The minutes of the meeting of the Local Services Board convened on 27th January, 2015 were confirmed as being an accurate record of the discussions subject to an amendment to the first bullet point under item 2 to read:

“Sioned Rees, Welsh Government presented a verbal update to the Board on the Democracy, Devolution and Delivery White Paper – Reforming Local Government: Power to Local People”

3. **PRESENTATION TO THE BOARD – Welsh Audit Office**

A presentation was given to the Board by Andy Bruce, Welsh Audit Office (WAO) on the findings of the audit carried out between November 2014 and January 2015 and stressed that the draft report is subject to approval.

It was noted that the Partnerships’s new priorities are clear and streamlined and that it is imperative to maintain the momentum of recent developments. It will be necessary to re-align the Single Integrated Plan (SIP) with the new priorities and LSB’s transformation journey.

The following proposals for improvement were noted:

- Ensure that there is sufficient continuity in the Partnership to maintain and support collaborative arrangements, in the likelihood of changes to membership of the LSB.
- Review the SIP to reflect the LSB’s new key priorities;
- Clearly signpost the work and progress of the LSB online.

The information contained in the draft report will be updated after the meeting. It was noted for information that the Auditor General is planning a national review of Community Safety Partnerships during 2015/16.

Following the presentation the main points were noted as:

- The presentation gave an accurate reflection of the current situation;
- The new members need support and should ensure that they are inducted;
- There is a risk of being overdependant on individuals; the organisation needs to take ownership.

The Chair noted his willingness to facilitate the induction of new members.

In terms of the timetable, Andy Bruce stated that the draft report will be completed by the end of the week and would be sent to the Senior Partnerships Manager (Anglesey and Gwynedd) to circulate to LSB members for review and comments. He also added that due to PURDAH prior to the election on 7th May that there would be a delay in issuing the final report.

The Chairman thanked Andy Bruce for the presentation and noted the need to explore how to promote the main findings.

4. URGENT MATTER – CHANGES TO PARTNERSHIP SUPPORT

The Senior Partnerships Manager (Gwynedd and Anglesey) left the room during discussion on the item.

Dilwyn Williams, Gwynedd Council informed the Board that the Senior Partnerships Manager's secondment has ceased due to management issues and that there is a need to make arrangements to ensure appropriate support to the Partnership.

Richard Parry Jones, Anglesey County Council expressed his disappointment that the matter has been decided by the Host Authority without consulting with other partners. He noted his concern that the changes could be a step back for the Partnership in light of the Welsh Audit Office report.

Board members were given the opportunity to comment, and noted:

- That receiving confirmation that there is funding to support the Partnership provides some assurance;
- Need to ensure continued momentum;
- Importance of facilitation and the need for the support that remains to provide this;
- A member noted discussions had not been transparent enough and that there is room for improvement in terms of communicating;
- There is a need to know how this impacts on the Partnership Unit's capacity.
- Need information in relation to the new point of contact.

Dilwyn Williams, Gwynedd Council noted that due to the financial austerity and cuts in services to taxpayers there is a need to look at the £350,000 budget for the administration of the Partnership. He suggested that representatives of the Board attend a Support Group which looks at the implications / issues in terms of funding the support.

RESOLVED:

- **Dawn Docx, North Wales Fire and Rescue Service and Sioned Rees, Welsh Government to represent the Board on the Support Group and report back to members prior to the next meeting;**
- **Confirm the Partnership Unit's new point of contact with members.**

5. LSB KEY PRIORITIES

Project leads for Key Priority Areas were asked to update the Board on the progress of the project teams as they agree on the high level proposals.

5.1 Key Priority Area 1 – Older People:

- *KPA1 Older People* – Ffion Johnstone Betsi Cadwaladr University Health Board / Public Health Wales noted that the Vanguard thematic sessions were held on 9-10 March, 2015; the emerging theme was unplanned care/discharge and consideration was given to demand management, mapping flow and talking to older people;
- The sessions highlighted the barriers to providing continuing health care services to individuals, central equipment store and prescription;
- There is need for broad discussions between the partners to ensure there is no duplication in preventative work and the Public Health Service.
- During the ensuing discussion, it was noted:
 - Need to avoid duplication of work streams;
 - Older People’s potential contribution should be collated and older people could benefit in the open air in areas such as the National Park;
 - That the work is going in the right direction.

5.2 Key Priority Area 2 – Dysfunctional Families:

- *KPA2 Dysfunctional Families* – Peter Newton noted that the project team had met twice since the last Board meeting along with the Vanguard thematic sessions on 10-11 March, 2015;
- Following the Project Team’s concerns regarding the project’s name it was proposed that a more positive title would be ‘Building Resilient Families’;
- During the discussions that ensued, it was noted:
 - Sioned Rees is happy to facilitate discussions between the Partnership and Welsh Government in respect of bringing plans together;
 - Should add “and measure the impact of the plans” at the end of recommendation A4.

5.3 Key Priority Area 3 – Sustainable Communities / Community Regeneration:

- *KPA3 Sustainable Communities / Community Regeneration* – Dilwyn Williams, Gwynedd Council has concerns that the project will regress and that efforts should be focused in areas or projects that will make the biggest impact.
- It was reported that work is ongoing to identify gaps in the economy area that is not already being met by individual organisations or by the Regional Economic Ambition Board. A report in respect of this work will be submitted at the next meeting.
- Noted that the The Well-Being of Future Generations Bill will require that the SIP will need to be realigned to set the context for the future;
- Recommendations are to focus on the following work streams:
 - Strengthening the use of the Welsh Language;

- Developing Resilient Communities;
- The Economy.
- There was a discussion in relation to the areas that need to be focused on.

RESOLVED:

- **KPA1 – Older People** – note that the work is on track;
 - **Submit specific proposals at the next meeting on June 26, 2015.**
- **KPA2 – Dysfunctional Families** – approve the following recommendations to be developed by the Project Team by presenting detailed proposals to the Board for approval in June:
 - R1** Develop an agreed shared mission statement for the work-stream with a fundamental objective to build resilient families thus enabling families to better support themselves;
 - R2** Given the potentially negative connotations with the title ‘Dysfunctional Families’ that the title be amended to ‘Build Resilient Families.’ The development of the shared mission statement would ensure that it remains focused on the vision of the Local Services Board;
 - R3** This work stream should continue to focus on early intervention – thus preventing problems for other families from escalating;
 - R4** To ensure that actions are not over complicated by this work-stream, undertake a mapping exercise with the aim to identify gaps, duplication and potential to rationalise processes going forward;
 - R5** Dialogue should be sought with Welsh Government to support the Local Services Board ambition and to develop an outcomes framework that is better suited to underpin the receipt of grant monies in Gwynedd and Ynys Môn;
 - R6** There is a need to undertake similar multi agency case file reviews across Gwynedd and Ynys Môn as mainstream practice every six months to identify opportunities for intervention going forward;
 - R7** Once the work regarding a shared mission statement has been developed, establish a community based, multi-agency locality pilot team in both Gwynedd and Ynys Môn. This will provide an evidence based approach for future activity around building resilient families.
- **BA3 – Sustainable Communities / Community Regeneration** - the focus should be on the following work streams:
 - **Strengthening the use of the Welsh language;**
 - **Developing resilient communities;**
 - **The economy;**
 - **Apprenticeship Scheme;**
 - **Sharing of assets.**

- **Submit details of proposals at next meeting on June 26th, 2015**

6. ANNUAL REVIEW 2014/15 LSB / SIP

A report presented giving further consideration to the requirement to undertake an Annual Review of the Local Services Board and its Single Integrated Plan. The three guiding principles to underpin the Annual review are:

- Creative but proportionate approach;
- Reflective of the ambition and emerging strategic direction of the Board;
- Collaborative review process – aiming to result in a few recommendations for the LSB.

The Board's self appraisal arrangements was highlighted noting that a short questionnaire will be sent out to Board members in the coming weeks with an externally facilitated event to be held during June, 2015

The following main points were noted during subsequent discussions:

- That such a task is important and timely;
- It is important that criteria are set out.

RESOLVED:

- **Note that preparations in readiness for the 2014/15 Annual Review are currently on track and that it is imperative that criteria are set out.**
- **Include in the Annual Review a self-appraisal of the current functioning of the Board – with a view to informing future growth and development.**

7. JOINT LSB SCRUTINY

A report was submitted on progress made to date on developing proposed joint scrutiny arrangements to underpin the work of the Local Services Board.

In light of consideration by both Local Authority scrutiny members, the Task & Finish Group has now been tasked with preparing the detail underpinning the preferred model namely - Option B: establish a joint Gwynedd & Ynys Môn LSB scrutiny **panel**. It was noted that the Group will consider governance and reporting arrangements of the scrutiny panel as well as preparing a delivery/project plan and timetable for implementation. It is hoped that the Scrutiny Panel will start its work in October.

The Centre for Public Scrutiny will be mentoring and supporting Panel members and have identified a need to hold an inaugural event in June 2015 to raise awareness of the scrutiny work stream.

The following main points were noted during subsequent discussions:

- Concern that plans are to be commissioned at the meeting on June 26 whilst the Scrutiny Panel will not begin its work until October, 2015. In response the Senior Partnerships Manager (Gwynedd and Anglesey) noted that the Group considers it necessary to invest time to mentor members of the Panel prior to the commencement of work;

- All partners need to be involved with the scrutiny arrangements;
- It is possible that the Panel's first task would be to scrutinise what has been commissioned;
- Thank the Task and Finish Group for their work

RESOLVED:

- **Note progress to date in developing joint scrutiny arrangements to underpin the work of the LSB;**
- **Note that best practice prospects & national significance of our local scrutiny work-stream and to support officer endeavours to share the learning nationally as the arrangements evolve.**

8. LSB FORWARD WORK PROGRAMME (2014/15 a 2015/16)

A report was submitted on to the robustness of the Local Services Board's 2015/16 forward work programme following initial steps taken by the Board over the past 9 months or so to transform itself. It was noted that the forward work programme was revised to reflect the discussions and decisions by the Local Services Board at its last meeting (held on January 27, 2015).

The report highlighted that the Older Peoples Commissioner Wales would attend the LSB meeting in December to engage with the Board regarding the Ageing Well in Wales Programme. It was noted that a telephone conversation was held to appreciate what the commissioner had in mind. Ffion Johnstone, Betsi Cadwaladr University Health Board / Public Health Wales requested she be included in the discussions with the Commissioner.

RESOLVED:

- **Endorse the revised Forward Work Programme to underpin deliberations of the Board during 2015/16.**

9. WELLBEING OF FUTURE GENERATIONS BILL – KEY MILESTONES

A report submitted raising awareness of the forthcoming Bill and its implications for the Local Services Board. Sionos Rees, Welsh Government noted that the the Bill is on schedule to receive Royal Assent in April, with guidelines being developed with the intention to consult upon them over the summer.

In response to comments from members it was noted:

- The 3 tiers are intended to become operational in 2016 but Leighton Andrews, Minister of Public Services has asked for further information;
- The Panel, including the Commissioner for Future Generations, Children, Older People and Language, will assess local prioritisation set by the Local Services Board;
- Local priorities should be determined locally, but there needs to be assurance that a robust assessment has been carried out to defend decisions.

RESOLVED:

- **Note the obligation of the National Wellbeing of Future Generations Bill;**
- **Note the milestones associated with the Board's new duties with the details being a reference point as the Board prepares for the future through its transformation programme during 2015/16.**

10. DISCUSSION AROUND THE BOARD – PARTNER'S FINANCIAL PLANS: 2015/16

The Health Board were invited to share their financial plans for 2015/16. It was noted that the Health Board had released a statement to the press identifying that an interim budget has been approved with a net financial shortfall of £14.2 million. It was further noted that savings were being proposed through:

- Better management of medicines;
- Being more efficient and reducing the number of cancelled appointments;
- Reducing the time patients spend/stay in hospital;
- Making more efficient use of agency staff

RESOLVED to note the information.

11. DATE OF NEXT MEETING

RESOLVED to note details of arrangements made to hold the next Local Services Board meeting on 26 June, 2015 in the Seminar Room, Coleg Menai, Bangor, Gwynedd.

Agenda Items:

- **3 Key Priority Area Work Streams – final proposals for approval;**
- **Forward Work Programme (2015/2016) – for review;**
- **LSB / SIP 2014/2015 Annual Review - progress report;**
- **White paper the Wellbeing of Future Generations: partnerships / collaboration – for further consideration;**
- **Round table discussions: 2015/2016 financial plans for each partner – progress;**
- **Joint LSB Scrutiny work stream – for further consideration;**
- **Board Development Programme – for further consideration / progress report;**
- **WAO action plan – for approval;**
- **LSB structure and Governance – for further consideration;**
- **Corporate Plans / Wellbeing Plan – for consideration / progress.**

The Chair thanked Richard Parry Jones, Peter Newton and Anwen Davies for their work and wished them well.

The meeting closed at 4.15pm